



MOVE-IN CHECKLIST FOR TECHS

ICE VEHICLES

- Be sure each vehicle is carrying 1/8th of a tank of fuel or less.
- Disconnect the negative battery cable. Positive can remain connected.
- Either tape the post or ensure the cable cannot make contact with the post.
- Open the fuel door. Tape over either the gas cap or the fuel intake if there is no gas cap. Leave the fuel door open for fire inspection.
- Be sure hood and battery access panels remain open for fire inspection.

ELECTRIC VEHICLES

- Either use the **LOW VOLTAGE DISCONNECT** or **DISCONNECT THE NEGATIVE LEAD** from the **12-VOLT BATTERY**.
- Be sure fire inspectors are able to visually inspect the disconnected component – low voltage disconnect or 12-volt battery.

ALL VEHICLES

- Deliver the fob/keys to each vehicle to the Auto Expo office located in the convention center Elm St. concourse near the main entrances to the exhibit floor and ticket windows.